

REGULAR MEETING – MONDAY, JULY 14, 2008
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET
6:30 P.M.

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Bruce Karney.

2. ROLL CALL

Task Force Steering Committee Members Present: Yvonne Farrell, Sue Graham, Deb Henigson, Cynthia Kapphahn (6:39 p.m.), Bruce Karney, James Kempf, Ignacio Martin-Bragado, Randy Potter and Janis Zinn.

Task Force Steering Committee Members Absent: Steven Bishop, Aileen La Bouff (excused) and Marn Yee Lee.

At-Large Members Present: Jennifer Anderson, Mike Balma, John Carpenter, Cliff Chambers, Bruce England, Mark Gilkey, Shirley Ingalls, David Paradise, Esperanza Sanz-Escudero and Jeff Segall.

City Staff Present: Steve Attinger, Environmental Sustainability Coordinator.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Sue Graham, who works with the League of Women Voters (LWV), solicited input on sustainability-related questions that the LWV should ask the Mountain View City Council candidates via the LWV's "Smart Voter" web site. Task Force members should e-mail any candidate questions to Sue.

Bruce England commented that the Task Force's sustainability referendum was not approved by the City Council during the July 8, 2008 meeting. He suggested the Task Force poll the residents of Mountain View about their greenhouse gas reduction preferences in a less formal way since this would still be valuable information to have.

4. **MINUTES APPROVAL**

Motion—M/S Graham/Zinn—Carried 7-0—Karney abstained; Kapphahn absent—Approve the minutes of the July 7, 2008 meeting.

5. **NEW BUSINESS**

5.1 **CONSULTANT EXPLORATION SUBTEAM REPORT**

Deb Henigson and Yvonne Farrell sent requests for consultant assistance to several individuals and received a response from Stanford professors who might be able to help directly or through graduate students. If anyone knows an individual we should approach, please contact Deb or Yvonne since they want to secure assistance as quickly as possible.

5.2.A **FINAL REPORT—CONTENT AND ORGANIZATION**

This item was deferred to next week's meeting.

5.2.B **FINAL REPORT—CONTENT AND ORGANIZATION**

The Task Force discussed whether or not to form a final report subteam and identified volunteers (Bruce England, Yvonne Farrell, Mark Gilkey, Deb Henigson, Bruce Karney and James Kempf). The Task Force agreed any external consultants would complete their work prior to the subteam finalizing the report.

Motion—M/S Kempf/Farrell—Carried 9-0—Create a final report subteam to: (1) write the Introduction/Executive Summary; (2) create the overall document structure/layout; and (3) finalize the document (e.g., table of contents, headers/footers, graphics/images, spell-checking and formatting) or hire someone to do so.

5.3 **TASK FORCE DELIVERABLES AND SCHEDULE**

The Task Force agreed to the deliverables and time line outlined in Attachment 1.

5.4.A **WORKING GROUP FINAL RECOMMENDATIONS DISCUSSION**

The Energy Working Group received comments and answered questions about the draft final recommendations report.

5.4.B WORKING GROUP FINAL RECOMMENDATIONS DISCUSSION

The Land Use Planning Working Group received comments and answered questions about the draft final recommendations report.

5.4.C WORKING GROUP FINAL RECOMMENDATIONS DISCUSSION

The Sustainable Quality of Life Working Group received comments and answered questions about the draft final recommendations report.

6. TASK FORCE STEERING COMMITTEE/STAFF COMMENTS, QUESTIONS AND REPORTS

Steve Attinger indicated he received an e-mail from Elizabeth Sarmiento of the Santa Clara Valley Water District (SCVWD), who commented that she received an inquiry from a female Task Force member, but Elizabeth had accidentally deleted the message. The relevant SCVWD individual to redirect the question to is: Dipankar Sen—*dsen@valleywater.org*, (408) 265-2607, Extension 3036.

7. ADJOURNMENT

The meeting was adjourned at 11:13 p.m.

SPA/7/PWK
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